

CANTHO UNIVERSITY LEARNING RESOURCE CENTER (LRC) REGULATIONS

OPENING HOURS

MONDAY- SATURDAY	ACTIVITIES
7: 30 am – 8: 45 pm	Reading materials
7: 30 am – 8: 45 pm	Borrowing, returning and renewing materials
Notice: After Hours Book Return Box available when the library is closed	

* **Notice:** Close on Monday afternoons (1:00 pm – 5:00 pm), Sundays and holidays.

GENERAL REGULATIONS

1. Sweep your library card at the main entry
2. Borrow the locker key at the Security Desk. Keep your personal bags in lockers. Take your money, cell-phones and valuable things with you
3. Return the locker key at the Security Desk before leaving the LRC
4. Place in-house used books, newspapers and journals on the sorting shelves after reading
5. Contact the library staff at Circulation Desk (level 1) to borrow maximum 5 books (without colored dots)/2 weeks. Renew the books for one more week
6. Use the LRC materials and facilities with care
7. Book Discussion Rooms at <http://digital.lrc.ctu.edu.vn/dangkyphong/index.php> in advance
8. Dress properly
9. Keep quiet and clean
10. Do not use others' cards
11. Cell-phones are not permitted (except in Discussion Rooms and toilets)
12. Smoking, foods and drinks are not allowed (except drinking bottles)
13. Any enquiries, please contact the library staff at Reference Desk (level 2)

* Please visit LRC website for further information: <http://www.lrc.ctu.edu.vn/> (English version)